



## Biodiversity Fund 2023 FAQs

Please read through the following FAQs regarding the Biodiversity Fund 2023. If your question is not answered, please email us at [info@foundation.ie](mailto:info@foundation.ie)

### What types of organisations can apply to the fund?

National and regional non-profit organisations working to achieve the objectives of the grant round can apply.

Organisations can apply **once** to the Fund.

Your organisation must have up to date and sufficient governing documents, annual accounts and child safeguarding policies.

### What types of organisations are **not** eligible to apply to this fund?

Ineligible organisations include:

- Organisations with an annual income of more than €2,000,000
- Statutory bodies
- For-profit companies
- Organisations outside the Republic of Ireland
- Individual people who are not part of a constituted organisation

### My organisation is a local group which is part of a national network, can I apply?

Yes, and any other local group who is part of the national network can also apply.

### My organisation is based in Northern Ireland, can I apply to this Fund?

No, this Fund is only available to organisations based in the Republic of Ireland. Our partner organisation, Community Foundation for Northern Ireland (CFNI) may have funding opportunities you could be eligible for. Find out more here: <https://communityfoundationni.org/>

### I do not have a CBAP, but I have a specialised ecological report for my area. Can I apply to Implement Recommendations from this report?

These will be dealt with on a case-by-case basis. Please contact [info@foundation.ie](mailto:info@foundation.ie) before applying and send us the ecological report.

### I have a biodiversity project that I would like to fund. Can I apply?

No. This Fund is specifically set up for developing Community Biodiversity Action Plans and implementing recommendations from these plans.



## Can I send in my proposal via email or post?

No. All proposals must be submitted through our online application form.

## Where can I find the application form?

Links to application forms can be found in the relevant Criteria document on our website. Please read through the Criteria document carefully.

## When is the grant round deadline?

The deadline is **4pm on Friday 13<sup>th</sup> October**.

We highly recommend that you submit your application well before this deadline in case of any unexpected issues.

## When will we find out the outcome?

We are expecting a large number of applications in this grant round so the outcome of your application should be announced in early January 2024.

## Can I apply for a project that has already happened/started?

No. We cannot award funding for work that has already happened.

## Can I apply for a project that costs more than the amount I can apply for?

Yes. Organisations doing so must show in their application how they will fund the gap.

## My organisation received funding through the 2022 Biodiversity Fund – Can I apply again?

Yes, provided you have submitted your CBAP to both us and the National Biodiversity Data Centre.

## Does my organisation need a bank account?

Yes. We can only pay out grants to organisations with a dedicated bank account.

## Can funds be paid into a credit union account?

Yes. You must include the BIC and IBAN for the credit union account in the application.

## What documents should I submit with my application?

The following documents must be submitted alongside your application. We can only accept digital copies of these documents.

- The Constitution or Memorandum and Articles of Association.



- A bank or credit union account statement header dated within the previous 6 months.
- The organisation's most recent **signed** accounts.
- A list of your Board/Committee members and their length of time on the Board / Committee.

### I am not able to submit my governance documents, what can I do?

We cannot accept applications without all the correct governance documents. If you are having trouble submitting the documents, email us at [info@foundation.ie](mailto:info@foundation.ie) before the deadline, and we will be able to help you.

Please be mindful that if you are submitting last minute and are not able to submit your documents, we may not be able to help you before the round closes.

### What type of annual accounts do I need to submit?

- Annual accounts should include **unabridged** financial statements for the previous financial year.
- Organisations with an annual income of **less than €100,000** must provide a Profit and Loss statement for the previous year.
- Organisations with an annual income of **more than €100,000** must provide audited accounts.
- Accounts should be from the most recent year end **and must be signed**.